

# SREC PROCEDURE 604-1 PRO

## REPORTING MISPLACED, LOST OR STOLEN RADIOS

**Date: 063020**

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This procedure applies to all users of the SREC radio system

### GENERAL INFORMATION

The purpose of this procedure is to ensure the 800MHz Radio System's integrity and security by providing users with a procedure for reporting incidents of missing, lost, or stolen radios.

The radio system's controller provides individual access to the radio system for each assigned radio and gives the ability to regroup or lock a specific radio to a specific talkgroup, or to disable the radio altogether with the 'Inhibit' feature

1. The individual radio user and/or agency must make immediate notification to SREC upon recognition or notification that an assigned radio is misplaced, lost, or stolen. Delay in providing notification could result in unauthorized persons causing interference and/or receiving confidential information. In addition to notifying [SREC-Tech@SREC911.org](mailto:SREC-Tech@SREC911.org) a police report should be filed and forwarded to SREC within 10 days of reported loss.
2. Upon notification of the loss, SREC will inhibit the radio so that the next time the radio is turned on and tries to affiliate with the system it will no longer transmit or receive until physically returned to the radio shop.